**Annexure-I**

**Application for the position of Consultant (Accounts)**

**on Contract basis at NITTTR, Chennai**

**Affix passport photo of self**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| 1. Name in full and address for correspondence ( in Block Letters):  Gender: Male/ Female | | | |  | | | |
| 2. Mobile No: | | | |  | | | |
| 3. Email address: | | | |  | | | |
| 4. Aadhaar Card No: | | | |  | | | |
| 5. PAN No: | | | |  | | | |
| 6. Date of Birth (In Christian era) and age on the closing date of application | | | |  | | | |
| 7.a) The date of initial appointment  b) The date of superannuation/retirement | | | |  | | | |
| 8. (a) Name of the organization/office last served with address  (b) Designation at the time of retirement/ superannuation | | | |  | | | |
| 9. Details of departmental exams passed | | | |  | | | |
| 10. Educational Qualifications (Degree/ Post  graduation/ diploma courses/ certificate courses) | | | |  | | | |
| 11. Proficiency in Computer/Experience in Administration/Establishment matters. | | | |  | | | |
| 12. Details of employment, in chronological order, enclose a separate sheet, duly authenticated by your signature if the space below is insufficient: | | | | | | | |
| Office/ Organization | Whether Central Govt./University/ Research Institutions /Statutory/ Autonomous Organization | Post held with Pay Level | Period of service | | | Nature of appointment (regular/ adhoc/ deputation) | Nature of Duties with brief details of works  Performed during the appointment |
| From | | To |
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| 13. Additional details about your previous employment. |  |
| 14. Pay last drawn at the time of retirement and Basic pension (before commutation) drawn |  |
| 15. Additional information, if any, which you would like to mention in support of your suitability for the post.(Please enclose a separate sheet): |  |
| 16. Whether belong to SC/ST/OBC |  |
| 17. Remarks, if any |  |

DECLARATION

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection, my candidature is liable to be rejected and I shall be bound by the decision of the Department. I have read this notification and willing to accept all the terms and conditions for engaging on contract basis.

Place: Signature of Candidate

Date:

# Following documents are to be enclosed with the application

1. Identity proof :
2. Proof of address:
3. Copy of PPO :
4. Copy of Proofs of Educational qualifications: